



## Annual General Meeting Minutes

<b>Date:</b>	August 8th, 2020
<b>Time:</b>	<ul style="list-style-type: none"> <li>▪ 10:30 am - 11:00 am Networking and Member Registration</li> <li>▪ 11:00 am - 12:00 pm Presentations</li> <li>▪ 12:00 pm - 1:00 pm Lunch</li> <li>▪ 1:00 pm - 3:00 pm Meeting Continues and Adjourns</li> </ul>
<b>Place:</b>	Edmonton Indigenous Seniors Centre 10107 134 Ave NW, Edmonton, AB T5E 1J2
<b>Attendees</b>	<p>In-Person: Beverly Allard, Aretha Greatrix, Delilah Mah, Christine Solomon, John Malcolm, Liam Thompson, National Vice Chief Kim Beaudin, Sharon Pasula, Gilman Cardinal, Réal Allard, Daniel Poirier, Lyndsay, Ogima Kwey Ziibii</p> <p>Zoom Online: Michelle Bigwolf, David Turner, Ed Lavallee, Justice Tourangeau, Shawna Yamakovy, Mark Laycock, Kyra Brown</p>

Item	Description	Responsible
1	Welcome / New Member Acceptance and Introductions	<ul style="list-style-type: none"> <li>● Meeting convened at 11:04 am.</li> <li>● Gilman Cardinal opened with a prayer and smudge.</li> </ul>
2	Review and Acceptance of Agenda	<ul style="list-style-type: none"> <li>● Motion to accept agenda made by Christine Solomon and seconded by John Malcolm.</li> </ul>
3	Review and Acceptance of Minutes of Previous Annual General Meeting	<ul style="list-style-type: none"> <li>● Need to either list the full names listed rather than the initials.</li> <li>● <b>Action Item 1:</b> ACAA will follow up on minutes to ensure they follow the Society Act in regards to posting names. Need to list members present.</li> <li>● Motion to accept the minutes with changes made by John Malcolm. Seconded by Richard Leask.</li> </ul>
4	Presentation of Strategic Plan 2020 - 2023	<ul style="list-style-type: none"> <li>● Board reviewed feedback and did a retreat. The focused areas were children and youth; housing and homelessness and health and well-being.</li> <li>● ACAA received funding in 2019 to focus on community engagement and community mapping.</li> <li>● ACAA did this as a working board and some support comes from in-kind donations.</li> <li>● CAP connected with the Liberal government to renew the relationship and the commitment. In the past, CAP has been overlooked. Focus has been on Assembly of First Nations, Metis Nation and the Inuit organization.</li> <li>● Most members are unaffiliated and non-status.</li> </ul>

		<ul style="list-style-type: none"> <li>● Maybe received additional funding. The implementation funding was in the amount of \$100,000 and received in December. The deadline to spend was in March 2020.</li> <li>● Areas of focus for the feds to focus on rights, governance and outreach. Under rights – children and youth, housing and homelessness and health and well-being. Governance -capacity building which supported the ACAA to build and grow. And outreach efforts focused on community mapping, community engagement and membership.</li> <li>● Engaged in new project initiatives, community mapping and membership.</li> <li>● How did this help move our Strategic Plan forward? The ACAA organization hired BravHer Consulting to develop policies and procedures. The Board needs to meet to review and approve the governance, financial, human resources, and social media. In addition, the ACAA met to update the Bylaws and amended these to also be considerate of the Societies Act.</li> <li>● Other areas of activities and growth. To date, the ACAA has an office until March as well as purchased office supplies to help. In addition, hired a contractor to coordinate and support the governance capacity of the ACAA.</li> <li>● Developed a core funding proposal which needs to be reviewed by the Board.</li> <li>● <b>Action Item 2:</b> Board will review funding proposal.</li> <li>● Recommended to add satellite offices such as Fort McMurray. Majority of board members live in Edmonton; however, we have a board member in the north and the south.</li> <li>● Community Mapping -What are the supports and resources, what services are being provided, and what partnerships can we pursue. Mark is the Executive Director of the Metis Child and Family Services. They did a community mapping report. This will become apart of the much larger picture about what is available and to identify any gaps such as in Fort McMurray.</li> <li>● Expanded our database system, QuickBooks, Zoom and the development of the website.</li> <li>● Hosted the MMIWG engagement sessions in Calgary, Edmonton and Wood Buffalo. See Annual Report. The report was submitted to CAP who in turn submitted this to the federal government.</li> <li>● COVID -19 – What next? Implementation funding was approved to be carried forward. Wanted to set up a survey to provide feedback on how COVID has impacted them? A request was put forward from ISC to secure funds for the national office and CAP was turned down. The national board decided to take the feds to court. The funding amount was \$250,000 which worked out to \$3.00 per person. To date, this funding allocation was successful for a reassessment. Each PTO all submitted feedback and the deliverables were accepted. Received \$381,000.00 to be spent by March 31, 2021. The aim over the next year is to secure an activity outline to provide an opportunity to have project coordinators to do outreach to individuals and families in need. Examples include food, support, rental support, gas, and the details need to be worked out by the board to outflow the funding.</li> </ul>
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5	Presentation of Annual Report	<ul style="list-style-type: none"> <li>● Change page 15 August 2020 to August 2019.</li> </ul> <p>Congress of Aboriginal Peoples (CAP), National Vice Chief, Kim Beaudin Presentation</p> <ul style="list-style-type: none"> <li>● See page 14. Mentioning some of the CAP issues are housing, education, family, MMIWG, justice are items we are working with. What is missing is health. Deputy Ministers will be involved in this which is very important. Trying to shift from a service to a political one. How does this impact the PTOs? Each political must consider yourself a political advocate. Not all PTOs receive funding. The issue of membership - The Daniels Decision four years later. The federal government is still evaluating the Daniels Decisions. What have you done in terms of policy?</li> <li>● Issue exists between the responsibilities between the provincial and federal governments. What about the abuse of the rule of law? Have not heard the meaning of consultation.</li> <li>● Corrections Canada receives funding. Indigenous people should have their own court systems but you have to plead guilty.</li> <li>● Distinction based approach the Liberal government looks at where CAP is not invited to the table and not included. Excludes off reserve. We are going to put it forward to the board and take it to the Human Rights Tribunal.</li> <li>● We went for 17 million in funding in response to the \$250,000.00.</li> <li>● CAP is important and we need a voice. CAP needs to define who you are. Race shifting threatens the Metis Nation ones who say they are Indigenous and are not. CAP sent out 59 media releases from CAP in two years.</li> </ul>
6	Presentation of Youth Report	<ul style="list-style-type: none"> <li>● See page 12 and 13. Liam is presenting and Justice is online.</li> <li>● Updating the TORs, gender equity, policy especially with the political accord. We want to be more informed to work and better our communities for Indigenous youth.</li> <li>● We have been also working on the Dwight Dorey Award. It is awarded to a youth doing exceptional work. Next year, how this will look for the CAP Annual General Assembly (AGA).</li> <li>● Culture – lack of connection. Surrounding by Indigenous Elders and had a great conversation to have Elders to come in to share our knowledge in the meetings.</li> </ul>

		<ul style="list-style-type: none"> <li>● ACAA are blessed to have youth and a youth named Jenna also participates.</li> </ul>
7	Treasurer's Report and Acceptance of Financial Statement	<ul style="list-style-type: none"> <li>● See page 15.</li> <li>● In review of the 2018-2019 financials it was determined that an adjustment to account for a minor variance was required. The Board was directed to complete an additional financial review of its 2108-19 financial statement. In follow up and after requesting duplicate copies of all the 2018. bank statements, the variance was identified and adjustments were made to the 2018-19 financial statement.</li> <li>● Not having access to bank statements at the time of the AGM resulted in non accurate financials, once this was obtained CIBC bank statements were cross referenced with actuals.</li> <li>● Revenue went from 28280.72 to 37213.70 based on CIBC bank statements and identifying the different funding grants, Michelle Band consultation fund and the Descheneaux funding and Building Indigenous Success which was all received from CAP.</li> <li>● The expenses amendments were Rent was moved to Admin costs, Bravher consulting was added, community consultation includes now Building Indigenous Success and Descheneaux and Board strategic Planning was to Board meetings and Development. Cross referencing CIBC bank and receipts identified less to \$12232.13.</li> <li>● Motion to approve the amended 2018-2019 Financial Statements with the following changes from \$12,232.13 to \$21, 232.13 and add carry forward to CAP Building Indigenous Success and CAP CIBIRBMFNC Funding (Descheneaux).</li> <li>● For 2019-2020, the ACAA Board held its last AGM on August 24<sup>th</sup> at the Hopkins Law office. Throughout the year, the Board reviewed its financial structures and established a financial process.</li> <li>● Together, the Board reviewed and developed a draft Finance Policies and Procedures Manual and produced monthly financial statements with the goal to present at monthly board meetings for review and approval and launched QuickBooks as a tool to manage finances.</li> <li>● This year, the ACAA received funding from CAP including the CAP Building Indigenous Success; CAP Collaborative Process on Indian Registration, Band Membership and First Nation Citizenship (CPIRBMFNC) also known as (Descheneaux) funding stream. CAP Political Accord Implementation Project funding stream; and the MMIWG Engagement funding stream.</li> <li>● The ACAA Board continues to do research for other potential funding grants from municipal, provincial and federal levels.</li> <li>● <b>Action Item 4:</b> As well, as for the 2020-2021 the ACAA will consult a professional bookkeeper and auditor to oversee the finances.</li> <li>● The board is trying to work towards audits for both years along with having a bookkeeper. We are looking to get a bookkeeper to enter the previous years into Quickbooks and then get an audit.</li> <li>● Motion to approve the 2019-2020 Financial Statements with adding "carry forward to revenue item" Moved by Christine Solomon and seconded Liam Thompson.</li> </ul>
8	Nominations for Interim Board Vacancy / Questions to Nominees	<ul style="list-style-type: none"> <li>● One nomination was received by Daniel Poirier for the Interim Board member who was nominated by member Jacob Hiller. Daniel introduced himself. Bev mentioned the Board is meeting after the meeting to discuss.</li> </ul>

		<ul style="list-style-type: none"> <li>● <b>Action Item 5:</b> Board will meet after the AGM to review board nomination.</li> </ul>
10	Proposed Resolutions for Upcoming Year	<ul style="list-style-type: none"> <li>● Board was in agreement with the name change; however, this name change legally needed to consult with the national office to get acceptance of this as there could be some implications for the name change. It's still on the table.</li> <li>● Why are we trying to change the name when we already made a motion?</li> <li>● The Bylaws state the board can make a change at the board level. New bylaws going forward are going to require a member</li> <li>● <b>Action Item 6:</b> Bev will see what their implications on the name change by October 1<sup>st</sup> on how this will work.</li> <li>● Reviewing the Bylaw changes. See attachment.</li> <li>● Review 13.1 from "three-years" from "two-year terms." Will come back to this.</li> <li>● Can one person serve consecutively? There is not mention of that.</li> <li>● Bev lets review the terms under section 15? Remove chief officer under 15.1. Change "Executive Director" to "Administrator" in the polices to ensure the terms.</li> <li>● Remove "24.1" under page 8.</li> <li>● Change 24.2. to read "quorum will consist of at least fifty-one (51%) or 10 members registered, whichever is the lower number.</li> <li>● 30.1 change from standards of conduct polices to "peace keeping policy" under page 9.</li> <li>● Motion to approve Bylaws with changes and to follow up on the name change. Moved by Daniel Poirier and seconded by Liam Thompson.</li> </ul>
11	Other Business	<ul style="list-style-type: none"> <li>●</li> </ul>
12	Call to Adjourn	<ul style="list-style-type: none"> <li>● Meeting adjourned at 3:45 pm.</li> </ul>